



Application for excise registration

OFFICE USE ONLY													
Day		Month			Year								
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Reason for registration						Account type							
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WHO MUST COMPLETE THIS FORM?

You must complete this form if you wish to:

- obtain permission to move excisable goods or tobacco, seed plant and/or leaf
- lodge excise returns or make excise related claims, or
- obtain an excise licence to:
 - manufacture or store excisable goods, or
 - produce or deal in tobacco, seed plant and/or leaf

HOW TO COMPLETE THIS APPLICATION

- Print clearly using a **black** or **blue** pen only.
- Use **BLOCK LETTERS** and print one character per box, for example

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- Print in all appropriate boxes.

➤ For more information or assistance with completing your application, phone your industry group.

PRIVACY INFORMATION

We are authorised by the *Excise Act 1901* and the *Taxation Administration Act 1953* to collect the information requested on this form. The information will help us to administer the excise and taxation laws. Information may be provided to other bodies as authorised by law. These bodies may include agencies such as:

- Centrelink
- Australian Customs Service
- law enforcement agencies
- Director of Public Prosecutions, and
- Australian Bureau of Statistics.

If the disclosure includes personal information, information privacy principle 11.3 in section 14 of the *Privacy Act 1988* limits the use to the purpose for which it is disclosed.

We are authorised by the *Tax Administration Act 1953* to request your tax file number. It is not an offence not to provide your tax file number. However, if you do not provide your tax file number, the processing of your application may be delayed.

COMPLAINTS, COMMENTS OR SUGGESTIONS

If you have a complaint, comment or suggestion about any excise service:

- phone us on **13 28 70**, or
- email us at **ATO-TaxpayerComplaints@ato.gov.au**

Post or fax your completed form to one of the following:

Alcohol industry group Australian Taxation Office GPO Box 2318 Adelaide SA 5001 Fax: 1300 130 916 Phone: 1300 137 290	Fuel & energy group Australian Taxation Office PO Box 4525 Melbourne VIC 3001 Fax: (03) 9285 1168 Phone: 1300 137 292	Tobacco Industry Group Australian Taxation Office GPO Box 4525 Melbourne VIC 3001 Fax: (03) 9285 1168 Phone: 1300 137 295
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Section A: Activity details

1 Principal excise commodity

Select each commodity that applies to your business.

Alcohol or alcoholic products Fuel or fuel products (including oil and lubricants) Tobacco or tobacco products

Section B: Applicant details

2 Please provide the following applicant details

Applicant name (legal name of the person or business)

Trading name

Australian business number (ABN)

Tax file number (TFN)

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ⓘ You do not have to provide your ABN or TFN; however, this information will help us process your application promptly.

Business address

Street number and name

Suburb/town

State/territory

Postal code

Postal address (If the same as the business address, write SAME AS BUSINESS ADDRESS)

Street number and name

Suburb/town

State/territory

Postal code

Business hours phone number

Mobile phone number

Fax (if applicable)

Business email address (if applicable)

Section C: Bank account details

3 Provide your bank account details if you expect to receive excise duty related payments.

BSB code (please include all six numbers)

Account number

Full account name

Section D: Contact details

4 Who is the authorised contact person if we need more information about this application?

Title: Mr Mrs Miss Ms Other

Family name

Preferred name

Position held

Business hours phone number

Mobile phone number

Fax (if applicable)

Email address

Section E: Declaration

Name

Position

Email

I declare that all the information provided in this application is true and correct.

Signature

Date

Day

Month

Year

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