



# Closely held trusts – adding or cancelling a pay as you go (PAYG) withholding business account

Complete this application form to register for or cancel a PAYG withholding business account for closely held trust purposes (NAT 73798).

**Last updated** 11 June 2025

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Only representatives for closely held trusts can use this form to add or cancel a PAYG withholding account.

If you represent an entity other than a closely held trust, for example a partnership, see [How to register for or cancel PAYG withholding](#).


## By phone

The fastest way to add or cancel a PAYG withholding account is over the phone. Phone us on **13 28 66** between 8:00 am and 6:00 pm, Monday to Friday. You must be recorded by us as an **authorised** contact for the trust.

## Registered agent

Talk to your registered tax or BAS agent about updating your details.

## By paper

Complete the form [Closely held trusts – adding or cancelling a pay as you go \(PAYG\) withholding business account \(NAT 73798, PDF 283KB\)](#) .

You can download this publication in Portable Document Format (PDF).

## Lodging your form

### Online

You can send your completed form as an attachment using Online services for business or Online services for agents.


Select:

- mail topic – registrations
- subject – 'If the online process for registering an ABN or tax obligation has not met your requirements'.

You will need a Digital ID, such as myID.

For registered agents using Online services for agents ensure your registered agent number is recorded against the record.

### Note:

You can register for a Digital ID to access government online services at [myid.gov.au](https://myid.gov.au) .

### Fax

Complete the form and send it to us using the fax number on the form.

### Mail

Complete the form and return it to us at the address on the form.

It can take up to 28 days to update your records after we receive the form.

For further information about closely held trusts, refer to TFN withholding for closely held trusts.

## **Our commitment to you**

We are committed to providing you with accurate, consistent and clear information to help you understand your rights and entitlements and meet your obligations.

If you follow our information and it turns out to be incorrect, or it is misleading and you make a mistake as a result, we will take that into account when determining what action, if any, we should take.

Some of the information on this website applies to a specific financial year. This is clearly marked. Make sure you have the information for the right year before making decisions based on that information.

If you feel that our information does not fully cover your circumstances, or you are unsure how it applies to you, contact us or seek professional advice.

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