



# New year, fresh start – keep your fund’s access secure

Super funds should regularly review RAM, Access Manager and ABR details to help prevent unauthorised access.

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Super funds are responsible for keeping authorisations, permissions and business details up to date. Regular reviews help reduce the risk of unauthorised access.

## Three simple checks you can do now

### Review authorisations in Relationship Authorisation Manager (RAM)

- If you’re a principal authority or authorisation administrator, use RAM to check who is authorised to act on behalf of the fund.
- Ensure the right people have the right level of access for their role and promptly update or remove access when roles change or staff leave.

### Review permissions in Access Manager

- Use Access Manager to manage permissions for those authorised to access Online services for business and the Australian Business Register (ABR), so sensitive actions are limited to the right people.
- RAM allows you to set who can act on behalf of the business, Access Manager allows you to set what they can do in certain ATO services.


- Regularly review employee permissions in Access Manager, particularly where access to secure information is involved.

## **Check your fund details are up to date on the ABR**

- You must update your Australian business number (ABN) details on the Australian Business Register (ABR) within 28 days of becoming aware of a change. Keeping associates and contact details up to date helps prevent unauthorised access.

**Tip:** Set a reminder to regularly review RAM, Access Manager and the ABR to help keep your fund secure and compliant.

Visit our website [About Access Manager](#) to find out more.

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