



Linking your myID to your NFP: Can others see your records?

Linking your myID to your NFP in RAM does not give anyone in your NFP access to your personal tax records.

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It's important to know that when you link your myID to your not-for-profit (NFP) in Relationship Authorisation Manager (RAM), it will not link your personal records with the records of your NFP. Your personal tax records are separate from those of the NFP.

Each person within your NFP who needs to access Online services for business will need to set up their own individual myID. This is because myID is unique to each person and shouldn't be shared. Linking your myID to the NFP in RAM ensures only you and authorised users can transact for your NFP in Online services for business.

Why do you need a myID to lodge online?

Your myID is a secure way to prove who you are when logging into government online services.

Non-charitable NFPs with an active Australian business number (ABN) need to lodge an **NFP self-review return** to notify eligibility to self-assess as income tax exempt. This can be completed through **Online services for business**.

To access Online services for business with your myID, link it to your NFP's ABN in RAM using the instructions at **Accessing online services with Digital ID and RAM**.

Before you can link your myID and lodge online, you need to check your organisation's details are up to date. This includes the

organisation's associates, as they will be the [principal authority](#) for the NFP. If the associate isn't up to date, **notify us of changes** by completing a **Change of details** form to request an update. You can also advise us of new authorised contacts, postal and email address details as well.

Once you've set-up access to Online services for business, you can use it to lodge the NFP self-review return. The first return is due to be lodged for the 2023–24 income year, by 31 March 2025.

If you need **help with updating associates and getting access** to lodge the return, including setting up or linking your myID in RAM, follow [NFP self-review return – update, connect and lodge flowchart \(PDF, 782KB\)](#) for a step-by-step process. It will ensure you'll have everything ready to lodge online.

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If you follow our information and it turns out to be incorrect, or it is misleading and you make a mistake as a result, we will take that into account when determining what action, if any, we should take.

Some of the information on this website applies to a specific financial year. This is clearly marked. Make sure you have the information for the right year before making decisions based on that information.

If you feel that our information does not fully cover your circumstances, or you are unsure how it applies to you, contact us or seek professional advice.

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