



# Request for valuation – Conservation covenant program

Section 31-5 of the Income Tax Assessment Act 1997

**This form is to be completed by the owner(s) of the property.**

A signed or certified copy of the *Conservation covenant agreement* must accompany this request. You must also pay a non-refundable application fee of \$241 (inclusive of GST). Detailed payment instructions are at the end of this form.

The ATO will seek payment from you for carrying out this request. This is the actual cost of the valuation, including all costs of the Commissioner of Taxation in obtaining the valuation.

We will advise you of this amount and provide a copy of the valuer's quote for your consideration and payment before formally instructing the valuer to proceed.

! If you decide to withdraw your application or the application is treated as having no effect under the *Income Tax Assessment Regulations 1997*, the application fee is NOT refundable.

! Please ensure you provide all the requested information. If you need additional space, add an attachment.

## 1 Details of applicant

### Name

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name

Other given name

### Address

Suburb/town/locality

State/territory

Postcode

### Postal address

Suburb/town/locality

State/territory

Postcode

### Australia business number (ABN)

OR

### Tax file number (TFN)

### Phone

### Mobile

### Fax

### Email

**2 Details of Conservation covenant recipient institution or organisation**

Eligible covenanting organisation

[Approved conservation covenanting program](#)

Name

ABN

  

Address

Suburb/town/locality

State/territory

Postcode

Postal address

Suburb/town/locality

State/territory

Postcode

Phone

Mobile

Fax

Email

**3 Address and description of property over which the covenant is entered into (to include legal description)**

Address

Suburb/town/locality

State/territory

Postcode

Title reference

Other identifiable description (if applicable)

**4 Description of land area to be entered into under covenant**

**5 History of ownership of land**

**6 List specific published references to this item (if applicable)**

## 7 Declaration by owner(s)

I / We declare that:

- I / We are the owner(s) of the land, and a copy of the ownership document has been attached.
- The covenant is perpetual.
- I / We have not received and will not receive any money, property or other material benefit for entering into the covenant.
- The above details are correct in every particular.

Signature of owner/s

Date

Day / Month / Year  
□□ / □□ / □□□□

Signature of owner/s

Date

Day / Month / Year  
□□ / □□ / □□□□

Signature of owner/s

Date

Day / Month / Year  
□□ / □□ / □□□□

Signature of owner/s

Date

Day / Month / Year  
□□ / □□ / □□□□

Signature of owner/s

Date

Day / Month / Year  
□□ / □□ / □□□□

### Send the completed form and attachments to:

■ **Email:**

philanthropy@ato.gov.au

or

■ **Mail:**

Conservation covenant program  
ATO Valuation Services  
Australian Taxation Office  
GPO Box 9977  
HOBART TAS 7001

### Payment instructions

Once we receive your application, we'll contact you with payment options. Or if you would like to pay electronically, complete the details in the table below. We will then send you a tax invoice with electronic payment options.



### Payment detail slip – Request for valuation – Conservation covenant program

#### INVOICE TO BE ISSUED TO

Name

ABN (if applicable)

□□ □□□□ □□□□ □□□□

Address

Suburb/town/locality

State/territory

□□□

Postcode

□□□□□

**Payment type:** Conservation covenant program application fee