Australian Government
Australian Taxation Office

Proving who you are to link the ATO to your myGov account

Easy Read

NAT 75655-07.2026 DE-83907

How to use this document

This information is written in a way that is easy to read.
We use pictures to explain some ideas.



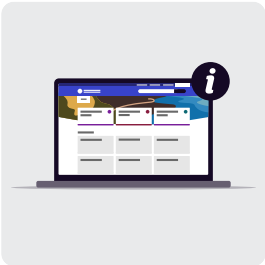
This document has been written by the Australian Taxation Office or ATO.



When you see the words ‘we’, ‘our’ or ‘us’ it means the ATO.



This Easy Read document is a summary of another document.

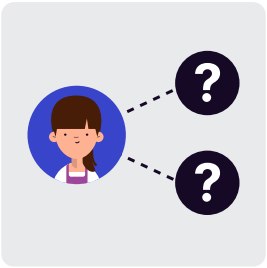


You can find the other document on our website at **ato.gov.au/InfoForLinkingToATO**

Help to prove who you are



When you link the ATO to your myGov account, we ask questions to confirm your identity.



These questions are based on information the ATO already has about you.

You only need to answer **some** of these questions.



To get ready, you can prepare information that may have been reported to us.

This may include information from

- your employer
- your bank account
- your superannuation fund
- Centrelink
- us.



This guide will help you prepare for the questions.

You can ask someone for help if you need to.

1. Bank account details



What is it?

Your bank account details from an account

- where your income tax refund was paid in the **last 2 years**
- that has earned interest in the **last 2 financial years**. The financial year is from 1 July to 30 June.



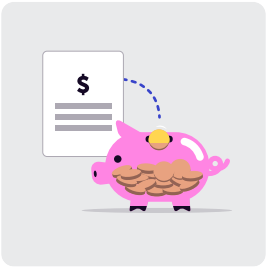
Need help finding it?

You can find this information

- on your bank statement
- in your bank's mobile app or online banking.

Be aware that if you used a tax agent, your tax refund may have gone to their bank account.

2. Superannuation account details

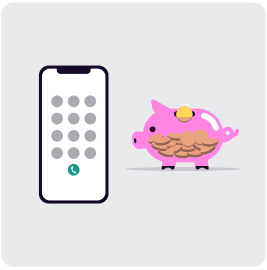


What is it?

You need details from an active superannuation account.

Superannuation is also called super.

An active account is one that is open and being used.

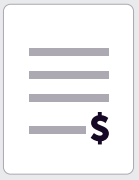


Need help finding it?

You can find this information

- on a super statement
- on your payslip or from an employer
- in your online super account
- in letters or emails from you super fund
- by phoning your super fund.

3. Centrelink payment summary



What is it?

A summary of payments you received from Centrelink.

You need one from the **last 2 financial years**.



Need help finding it?

You can find this information

- on the annual statement that Centrelink provides you
- in your **Centrelink online account through myGov**.

4. Dividend statement



What is it?

A statement with information about the dividends sent to you.

Dividends are money you make from shares in a company or investment fund.

You need a dividend statement from the **last 2 years**.



Need help finding it?

You can find this information

- in letters or emails from the company or investment fund
- in your investment account
- by phoning the company or investment fund.

5. Notice of assessment



What is it?

A notice of assessment is sent to you after we check your tax return.

It shows information about your

- taxable income
- tax refund or tax debt amount.

You need one issued within the **last 5 years**.



Need help finding it?

You can find this information

- in a letter from us
- from your tax agent, if you use one.

6. PAYG payment summary



What is it?

PAYG is short for Pay As You Go.

A PAYG payment summary shows all the money an employer paid you.

It can also be called a PAYG summary.

You need a summary from the **last 2 financial years**.

This is different from an income statement. Most people receive an income statement.



Need help finding it?

You can find this information

- from your employer
- by phoning us on **13 28 61**.

7. Travel document



What is it?

This question is only for people who applied for their tax file number (TFN) as a permanent migrant or temporary visitor.

See **ato.gov.au/TFNautoreg** for more information.

We ask about the travel document you used when you applied for your TFN.



Need help finding it?

You can find this information

- on the document you used from your most recent application within the **last 4 years**
- in old application records.

8. Managed fund statement



What is it?

A statement from a managed fund about your investment.

The statement must be from the current or previous financial year.



Need help finding it?

You can find this information

- from letters or emails from the managed fund
- in your investment account
- by phoning your fund provider.

9. Tax file number application lodgment receipt



What is it?

A receipt reference number is provided when you apply for a tax file number (TFN).

You would have received a TFN application lodgment receipt if you applied online or through Australia Post.

Generally, you'll need to have applied for your TFN within the last 90 days.



Need help finding it?

You can find this information

- in an email or letter we sent you when you applied for a TFN
- from whoever helped you apply.

10. ATO refund amount



What is it?

The refund amount you received from a

- personal tax return
- business activity statement.

This is an amount paid into your bank account by us in the **last 2 years**.



Need help finding it?

You can find this information

- in your records, like your bank statements
- from your tax or BAS agent, if you have one
- in your business software, if you use it
- on your notice of assessment or statement of account.

11. ATO payment plan details



What is it?

Details of an active payment plan you set up with us.

It must have been created in the **last 2 years**.



Need help finding it?

You can find this information

- in letters or messages from us
- by phoning us on **13 28 61**.

12. Recent payslip



What is it?

A payslip from your employer.

We will ask questions about your most recent payslip.

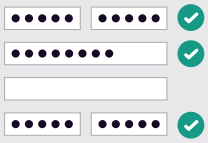


Need help finding it?

You can find this information

- in emails or paper payslips
- from your employer.

Help with the questions



You can skip a question if you are not sure of the answer.

If you skip all questions, it will count as a failed attempt. It's best to have your information ready and double-check your details before you start.



If you get an error code or error message, you can find help at **ato.gov.au/OnlineHelp**



If you still need help you can

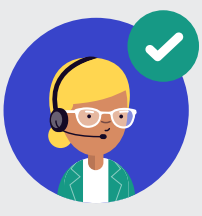
- phone us on **13 28 61**
- ask a trusted person to help you.



Do not share your **myGov sign-in details**, like your passwords, PINs or codes.

These are private and keep your information safe.

Find out **how to protect your myGov account**.



If you cannot confirm your identity online, we will tell you what to do next.