Australian Government
Australian Taxation Office

Tax Help appointment form 2026

Centre name		**Centre ID**	
Volunteer name		**Volunteer ID**	

Remember:
- Before lodging a tax return, enter all Tax Help volunteer details in myTax.
- Complete all relevant fields and return form to TaxHelp@ato.gov.au

Person who completed eligibility check	**Date**	**Time**	**Customer name**	**Client contact details:** Phone and/or email	**Appointment details** A – Lodged Tax Returns B – Lodged Return Not Necessary (RNN) C – Information only D – Appointment did not proceed	**Additional comments**
Jane Smith	*20/07/2026*	*11:00AM*	*Joe Smith*	*0400 XXX XXX, j.smith@emailaddress.com.au*	*A – 2023 & 2026, B - 2024 & 2025*	*RNN as income below threshold*

Print form | Save form | Reset form

NAT 75583-04.2026 DE-80942