Australian Government employ Australian Taxation Office payment	708680214					
	July 2012, use the earlier version of this form NAT 70868-04.2008.					
You must complete all sections of this form. For help col	mpleting this form, visit our website at ato.gov.au/paymentsummarie	s 				
Payment summary for year ending 30 June	If you are amending a payment summary you have already sent, place X in this box					
Section A: Payee details	-					
Tax file number						
Surname or family name Given name(s) Residential address Suburb/town/locality Day Month Year						
Date of birth (if known)						
Section B: Payment details Date of payment						
Taxable component \$						
to complete a separate payment summary for each code. Life benefit ETP CODE DESCRIPTION R ETP made because of one of the following: = early retirement scheme = genuine redundancy = invalidity = compensation for - personal injury	De of payment. If more than one code applies to the payment, you will need Multiple payments for same termination – continued CODE DESCRIPTION P This is a code O payment and you made one of the following payments to your employee in a previous income year for the same termination: a code R payment a code C payment a code C payment a transitional termination payment. 					
 unfair dismissal harassment discrimination 	Death benefit ETP CODE DESCRIPTION					
O Other ETP not described by R, for example, golden handshake, gratuity, payment in lieu of notice, payment for unused sick leave, payment for unused rostered days off Multiple payments for same termination CODE DESCRIPTION S This is a code R payment and you made one of the following payments to your employee in a previous income year for the same termination: a code R payment a code Q payment a transitional termination payment. 	D Death benefit ETP paid to a dependant of the deceased B Death benefit ETP paid to a non-dependant of the deceased and you made a termination payment to the non-dependant in a previous income year for the same termination N Death benefit ETP paid to a non-dependant of the deceased T Death benefit ETP paid to a trustee of the deceased estate					
Section C: Payer details	Australian business number (ABN) or withholding payer number (WPN)					
• You must also complete this section	Branch number					
Name (use the same name that appears on your activity statement)						
Privacy – For information about your privacy visit our website at ato.gr						
DECLARATION – I declare that the information given on this form is co						
Signature of authorised person	Date Day Month Year					

NAT 70868-02.2014

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ABOUT THIS PAYMENT SUMMARY

INFORMATION FOR PAYEES

Under the pay as you go (PAYG) withholding system, your employer or payer withholds amounts from certain types of payments made to you and sends these withheld amounts to us.

Your employer or payer must also provide you with a payment summary that shows the details of the payments made to you and the amounts withheld.

If this payment summary shows that tax has been withheld, you need to lodge a tax return with us for the year shown on the payment summary. If no tax is withheld, you may still have to lodge a tax return.

When you lodge your tax return, a credit for the tax withheld, shown on this payment summary, will reduce any liability raised in your assessment.

There is no requirement for you to attach a copy of this payment summary to your tax return.

You must keep all payment summaries you receive for five years, or two years if you are an Australian resident and have simple tax affairs. Visit our website or contact us to see if this applies to you.

LODGING YOUR TAX RETURN

You can lodge:

- online at ato.gov.au/etax
- by phone, if you have simple tax affairs
- through a registered tax agent
- by mail.

AMENDING A PAYMENT SUMMARY

If there is an error in the original payment summary provided to you, your super fund or payer must give you an amended payment summary. If this is the case, the amended payment summary box on the top of this form will be marked with an X. the 'Amending a payment summary' box on the top of this form will be marked with an X.

If you have received an amended payment summary and have not yet lodged your tax return, use the information on the amended payment summary – not the original – to complete your return.

However, if you have already lodged your tax return and then receive an amended payment summary, you may need to lodge an amendment to that tax return.

If you want to know more about your payment summary, lodging your tax return or lodging an amendment to your tax return, visit our website at **ato.gov.au** or phone **13 28 61** between 8.00am and 6.00pm, Monday to Friday.

TAXABLE COMPONENT

This is the total amount of the payment, less the tax-free component. This amount is generally assessable income.

TAX-FREE COMPONENT

This is the amount of the payment that is tax-free. It consists of any pre-July 1983 segment plus any invalidity segment of the payment.

EMPLOYMENT TERMINATION PAYMENT (ETP) CODE

There are different types of employment termination payments. The code is used to describe the type of payment and will ensure the correct rate of tax is applied.

DEATH BENEFIT

A death benefit is an employment termination payment received after another person's death. It is a payment made because of the termination of the other person's employment.

For more information about employment termination payments, refer to the *Individual tax return instructions* (NAT 71050) available on our website at **ato.gov.au**

TAX FILE NUMBERS

The *Taxation Administration Act 1953* authorises your payer to ask you to provide your tax file number (TFN). While it is not compulsory to provide your TFN to your payer, they may have withheld at a higher rate if you did not. We will use your TFN to identify you in our records.

	Australian Government Australian Taxation Office	PAYG payment summary – employment termination payment	
For em		rments made from 1 July 2012. nade before 1 July 2012, use the earlier version of this form NAT 70868-04.2008. n . For help completing this form, visit our website at ato.gov.au/paymentsummar	ries
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