



Application for release

Things you need to know before you complete your application

- Read the information on our website about *Release from your tax debt*.
- Lodge all your outstanding income tax returns and activity statements so we know the total amount you owe.
- If you have an unresolved dispute with us it will need to be finalised first.
- You can continue to make payments towards your tax debt while we consider your application.

! It is not an offence not to provide your tax file number (TFN) but not doing so may delay your application. The ATO is authorised by the *Taxation Administration Act 1953* to ask you for the information in this form.

> Help

If you would like to discuss your debt payment options before applying, phone us on **13 11 42** between 8.00am and 6.00pm. Monday to Friday.

If you have any questions about this form or you need help completing it, phone us on **1300 788 347**.

> Did you know

We can charge you penalties for giving false or misleading information.

Application checklist

- Give full answers to all questions (insert N/A where the question is not applicable).
- Provide us with your up-to-date contact information as we may need to contact you.
- You need to answer all questions in full for us to be able to consider your application. If there is not enough space to provide full details, write the additional information on a separate page.
- You may provide additional supporting information, but do not send us original documents.
- Number any additional pages, and include your name, TFN, and the question number if applicable.
- You must sign and date your application.

> Send your application to:

Australian Taxation Office
Reply Paid 3129
PENRITH NSW 2740 (*postage stamp is not needed*)

> What happens next

The ATO will process your application and notify you of the outcome.

> Privacy

For information about our privacy policy, go to ato.gov.au/privacy

Tax file number (TFN)

□□□□ □□□□ □□□□

Declaration

I/we declare that:

- The information I have given in this application is true and correct, including any attachments
- I have obtained the consent of my spouse/partner to provide their personal information for the purpose of completing this form

Signature

[Signature box]

Date

Day: □□ / Month: □□ / Year: □□□□

I **authorise** my spouse/partner to discuss my tax affairs with the ATO for the purpose of this release application.

Yes No

Signature of spouse/partner (if applicable)

[Signature box]

Date

Day: □□ / Month: □□ / Year: □□□□

1 Your details

Date of birth

Day Month Year
□□ / □□ / □□□□

Full name

Title: Mr Mrs Miss Ms Other

Family name

First given name

Other given names

Contact numbers

What is your best direct phone number during business hours?

Mobile number
□□□□□□□□□□

Phone number (including area code)
□□ □□□□□□□□

Email address

Postal address

Street number and name

Suburb/town

State/territory
□□□

Postcode
□□□□

Do you want this address recorded for all your accounts with the ATO? Yes No

Home address (If your home address is the same as your postal address, write 'as above')

Street number and name

Suburb/town

State/territory
□□□

Postcode
□□□□

Do you want this address recorded for all your accounts with the ATO? Yes No

Income source

Name of employer, type of business, or payment type

Salary/wage earner

Self-employed

Government benefits

Other

Specify 'other' source

Has your income changed since you last lodged your tax return? Yes No

Do you have any current claims for compensation? (if yes, provide details on a separate page) Yes No

2 Your spouse or partner's details

Do you have a spouse or partner living with you? Yes No [Go to Section 3](#)

Full name

Title: Mr Mrs Miss Ms Other

Family name

First given name

Other given names

Date of birth ^{Day} / ^{Month} / ^{Year}

Are they also applying for release? No Yes Spouse or partner's tax file number (TFN)

3 Questions about your tax debt

Why didn't you pay your tax by the due date?

<input type="text"/>
<input type="text"/>
<input type="text"/>

What actions have you taken to try and pay off your debt?

<input type="text"/>
<input type="text"/>
<input type="text"/>

If we release you from this debt, how do you plan to pay future tax bills?

<input type="text"/>
<input type="text"/>
<input type="text"/>

4 Your household

List all persons *living with you*.

Full name	Date of birth	Relationship to you	income (fortnightly)	How much do they contribute to household expenses? (fortnightly)
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

List any other persons *not living with you* that you provide financial support for.

Full name	Date of birth	Relationship to you	Amount of support you provide (fortnightly)
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>

5 Financial information

! Tell us the frequency of the financial information you are reporting in this application:

Weekly Fortnightly Monthly

Income (before tax)

	Applicant	Spouse or partner
Salary or wages	\$	\$
Australian government payment	\$	\$
O/seas government payment	\$	\$
Child support	\$	\$
Business income (after expenses)	\$	\$
Commission	\$	\$
Superannuation	\$	\$
Investment	\$	\$
Household contributions	\$	\$
Insurance	\$	\$
Other income (describe below) ▼	\$	\$
Total before tax	\$	\$
Total after tax (A)	\$	\$

Expenses

Mortgage Rent Board \$

Household

Groceries	\$
Repairs and maintenance	\$
Electricity and gas	\$
Telephone (including mobile)	\$
Internet, pay TV	\$
Water, council rates	\$
Insurance	\$

Vehicle

Registration and insurance	\$
Repairs and maintenance	\$
Fuel, petrol and oil	\$
Repayments	\$

Additional

Fares	\$
Educational	\$
Personal/health insurance	\$
Salary sacrifice	\$
Medical	\$
Child care	\$
Loan repayments	\$
Credit card repayments	\$
< Other expenses (describe left)	\$
Total (B)	\$

Total Income (A) less expenses (B) = \$

Motor vehicle details (include any motorcycle, caravan, boat, etc)

Provide details of all vehicles owned by you and your spouse or partner.

Vehicle details	Vehicle 1	Vehicle 2	Vehicle 3	Vehicle 4
Owner				
Year and make				
Model				
Purchase date				
Purchase amount	\$	\$	\$	\$
Current market value	\$	\$	\$	\$
Amount owed	\$	\$	\$	\$
Date of loan				

Do you or your spouse or partner own, or are you paying off the home you live in?Yes Provide details below. No **Property address**

Street number and name

Suburb/town

State/territory

Postcode

Name of title holder(s)

Date of purchase

 / /

Purchase price

 \$

Current market value

 \$

If you have more than one mortgage, provide the following details for each mortgage.

Mortgage details

First mortgage

Second mortgage

Name of loan provider, eg bank		
Term of loan		
Date loan taken out		
Amount of loan	\$	\$
Current balance	\$	\$
What are the minimum payments you are required to make	\$	\$
What payments are you currently making	\$	\$
Amount available to redraw	\$	\$

Have you borrowed against this property to obtain loans for other purposes? Yes Provide details below. No Date of refinance / /

Reason for refinance (for example, debt consolidation, renovation, holiday)

Other assets not mentioned so far (except usual home contents and usual tools of trade)

Owners name	Description of asset	Purchased date	Purchase price	Current market value	Amount owed
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$
			\$	\$	\$

Bank accounts

Provide details of all accounts owned by you, your spouse or partner, and dependants.

Institution	Account name	Account type	Account number	Balance
				\$
				\$
				\$
				\$

Credit cards

Provide details of all credit cards or store cards owned by you, your spouse or partner, and dependants.

Institution	Account name	Credit card or store card limit	Balance owing	Minimum payment	Actual payment
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$

Other loans not mentioned so far

Provide all details of personal/private/finance company loans taken out by you, your spouse or partner, and dependants.

Lender	Account name	Date borrowed	Amount borrowed	Balance owing	Minimum payment	Actual payment
			\$	\$	\$	\$
			\$	\$	\$	\$
			\$	\$	\$	\$
			\$	\$	\$	\$

List any businesses you or your spouse or partner have operated, including any you currently operate (partnership, company, trust)

Business name

Australian business number (ABN)

Business start date Day / Month / Year

Business cease date Day / Month / Year

6 Other details

Are there any other factors you want to tell us to support your application?

Attach this information on a separate page, ensuring you number each page and include your name, TFN and question number if applicable.

How did you find out about this form? Tick one of the boxes below

ato.gov.au website Financial counsellor ATO employee Tax agent

Other Please specify