



Application for the purchase of a motor vehicle under privilege

The release of a motor vehicle from Customs control

This form is to be used for the purchase of motor vehicles that are subject to Australian Customs Service (Customs) control.

It is also to be used when purchasing Australian manufactured vehicles and second-hand vehicles for which a refund of the Goods and Services Tax (GST) and, if applicable, Luxury Car Tax (LCT) is being claimed under the Indirect Tax Concession Scheme (ITCS).

IMPORTANT INFORMATION

- All imported vehicles released from Customs control and purchased in Australia will be subject to GST and, if applicable, LCT. You should refer to the Australian Taxation Office (ATO) website (www.ato.gov.au/itcs) for LCT on imported vehicles before you make your purchase.
- Please note that the application form will not be accepted, unless all required information has been supplied and the form is signed. Amendments and corrections are not permitted. If you need to change the information contained in the form, please complete and submit a new application.
- The completed application form should be submitted to the Department of Foreign Affairs and Trade (DFAT) in the first instance at the following address:

**Protocol Branch
Department of Foreign Affairs and Trade
R G Casey Building
John McEwen Crescent
BARTON ACT 0221**

DFAT will then forward the application to Customs. Please allow 5 working days for processing.

- Once the application has been approved by DFAT and Customs, it will be returned to your mission address. Please forward the form, together with your completed and signed ATO Motor Vehicle Claim form (NAT 3155) and original tax invoice, to the ATO at the following address for a refund of the GST and, if applicable, LCT:

**ITCS Claims Processing Team
Australian Taxation Office
PO Box 9977
BRISBANE QLD 4001**

Claims for refunds of GST and, if applicable, LCT will depend on the entitlements of the individual mission, post or organisation under the ITCS.

- Application forms may be downloaded from the following websites:

www.dfat.gov.au/protocol/Protocol_Guidelines/A18.html
www.ato.gov.au/itcs

- If you require further information concerning this application please telephone Protocol Branch on (02) 6261 2915 or Customs on (02) 6275 6006.

Application for the purchase of a motor vehicle under privilege

Mission/Post/Organisation details

Name of Mission/Post/Organisation

Address of Mission/Post/Organisation

Name of Contact Person

Phone Number

Please complete this section if the vehicle is for official use

Number of privileged vehicles currently owned

Mission Customs Identification No.

Please complete this section if the vehicle is for personal use

Family Name

Given Name

Position

Date of Birth

Date of Arrival

Address

Phone Number

Accompanied

YES NO

Number of privileged vehicles currently owned

Personal Customs Identification No.

I agree*/I agree on behalf of the mission/ post/organisation*, that if the motor vehicle is sold or otherwise disposed of in Australia (or an external territory of Australia) within three years after the date of entry of the vehicle for home consumption under the *Customs Act 1901*, or purchase in Australia, I shall pay to the Commonwealth of Australia an amount equal to any customs duty, taxes and related charges that, but for the relevant exemptions provided for under an international convention or relevant Australian legislation, would have been payable in respect of this vehicle.

(* delete whichever is not applicable)

Signature of Applicant

Date

To be completed by Head of Mission/Post/Organisation or Authorised Person

Signature

Date

Mission Stamp

Name

Position

Vehicle details

New Imported Vehicle

Second-hand Vehicle (for GST claim only)

New Australian-Manufactured Vehicle

Transfer of Vehicle (from another privileged officer)

Make

Model

Year of Manufacture

Body Type

Engine Number

VIN/Chassis number

Name of Motor Vehicle Dealer

Phone Number

OFFICIAL USE ONLY

DFAT Use Only

Status of applicant:

- Diplomatic Officer Consular Officer
 A&T staff member Consular Employee

DFAT confirms that the applicant is entitled to purchase a privileged motor vehicle, subject to the requirements of the respective ITCS package applicable to the mission/post/organisation.

PRIVILEGED ENTITLEMENTS:

- APPROVED within privileged entitlements
 APPROVED for Customs duty exemption only
 DISALLOWED (no privileged entitlements)

Official Stamp (DFAT)

Comments

Signature

Date / /

Customs Use Only

Full Importation Declaration ID

Validity Date

Approval Number

Stamp of ministerial delegate

Signature

Date / /

Supplementary provisional item

Comments