

Employment termination payment with an invalidity segment worksheet

Complete a separate worksheet for each recipient

- !** Do not use this worksheet for payments relating to:
- a death benefit
 - a genuine redundancy, or
 - an early retirement payment.

Employee's name

No.

Date employment commenced / /

Amount of the ETP (A) \$

ETP cap amount (B) \$

EMPLOYMENT PERIOD

STEP 1: Number of days before 1 July 1983

- !** Only use this step if employment started before 1 July 1983.

First determine the number of whole years from date employment started to 30 June 1983 (include 30 June).

years × 365 days = days

One day for each whole year which includes 29 February + days

Days in the part year period + days

Total number of days before 1 July 1983 = days

STEP 2: Number of days after 30 June 1983

Date of employment termination / /

Complete this step for each payment.

First determine the number of whole years from 1 July 1983 to date of termination of employment (include the termination date).

years × 365 days = days

One day for each whole year which includes 29 February + days

Days in the part year period + days

Total number of days after 30 June 1983 = days

STEP 3: Total days in the employment period

Step 1 days (if any) + Step 2 days = days

STEP 4: Number of days of future employment

Last retirement date / /

Visit our website at ato.gov.au/leavingwork

First determine the number of whole years from date of termination of employment to last retirement date.

years × 365 days = days

One day for each whole year which includes 29 February + days

Days in the part year period + days

Total number of days of future employment service = days

STEP 5: Total days in the employment period and future service period

Step 3 days + Step 4 days = days



TAX-FREE COMPONENT

STEP 6: Invalidity segment

ETP amount (A) Step 4 days Step 5 days Invalidty segment

$$\boxed{\$ \quad} \times \left(\boxed{\quad} \div \boxed{\quad} \right) = \boxed{\$ \quad}$$

STEP 7: Calculate the balance of the ETP

ETP amount (A) Step 6 amount ETP balance

$$\boxed{\$ \quad} - \boxed{\$ \quad} = \boxed{\$ \quad}$$

STEP 8: Pre-July 1983 segment

! Only use this step if employment started before 1 July 1983.

Step 7 amount Step 1 days Step 3 days Pre-July '83 segment

$$\boxed{\$ \quad} \times \left(\boxed{\quad} \div \boxed{\quad} \right) = \boxed{\$ \quad}$$

TAXABLE COMPONENT

STEP 9: Balance of ETP subject to withholding

Step 7 amount Pre-July 1983 segment (step 8)

$$\boxed{\$ \quad} - \boxed{\$ \quad} = \boxed{\$ \quad}$$

STEP 10: Amount to be withheld (up to ETP cap amount)

Step 9 amount Rate of withholding

$$\boxed{\$ \quad} \times \boxed{\quad} \% = \boxed{\$ \quad}$$

Rate of withholding depends on preservation age of the recipient. For the current rates visit our website at ato.gov.au/leavingwork

STEP 11: Amount over the ETP cap amount

Step 9 amount ETP cap amount (B)

$$\boxed{\$ \quad} - \boxed{\$ \quad} = \boxed{\$ \quad}$$

STEP 12: Amount to be withheld (over ETP cap amount)

Step 11 amount

$$\boxed{\$ \quad} \times \text{Top rate of tax} = \boxed{\$ \quad}$$

STEP 13: Total withholding

Step 10 amount Step 12 amount (if any)

$$\boxed{\$ \quad} + \boxed{\$ \quad} = \boxed{\$ \quad}$$