



# Public country-by-country registration


## Who should use this form

Use this form to register as a Public country-by-country (Public CBC) reporting entity if you meet the requirements for Public CBC reporting under section 3D of the *Taxation Administration Act 1953*.

Also use this form to update your authorised contact details and provide the signed declaration.

Do not use this form if you have previously registered for Public CBC reporting, unless you are updating your authorised contact details.

## Before you complete this form

 Before you complete this form, read [Public country-by-country registration](#), which explains the information you'll need to complete this form.

## Completing this form

- You must complete this form by typing – do not use a pen.
- Answer all questions marked with an asterisk <sup>\*</sup>.
- You must add an electronic signature – don't print, sign and scan it as we can't process scanned forms.

## Section A: Public CBC reporting parent entity details

### 1 Is this a new registration of an entity or an update of details to an existing entity?\*

☐ New registration ☐ Update of details

### 2 Australian business number (ABN) or ATO reference number (ARN)

The Public CBC reporting parent entity might not have either of these identifiers if they are a foreign entity.

ABN of the registering entity (if applicable)

ARN of the registering entity (if applicable)

#### Privacy

Taxation laws authorise the ATO to collect information and disclose it to other government agencies. This includes information of the person authorised to sign the declaration. For information about your privacy go to [ato.gov.au/privacy](https://ato.gov.au/privacy)

### 3 Registering entity type\*

☐ Trust ☐ Partnership ☐ Company

### 4 Registering entity's full legal name\*

### 5 Registering entity's jurisdiction\*

### 6 Registering entity's reporting period\*

Day / Month / Year to Day / Month / Year  
 /  /  to  /  /

### 7 Registering entity's address

Postal address\*

Suburb/town/locality\*

Country if outside Australia

Email address to receive correspondence\*

## 8 Registering entity's authorised contact\*

Provide details of a person we can contact for more information. For Public CBC reporting, they are your nominated representative. They need to be [authorised](#) to make changes or update information on behalf of the entity, for example, a public officer or company secretary. We may also give your information to this person.

Name

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Family name

First given name

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Position held

Phone

Country code/area code    Phone number

Email

## 9 Registering entity's alternative authorised contact (optional)

Name

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name

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Position held

Phone

Country code/area code    Phone number

Email

Section B: **Australian subsidiary details**

The Australian subsidiary is a company, trust or partnership that is wholly owned by the head company (either directly or indirectly) that is an Australian resident for tax purposes. Generally this will be the head entity of the consolidated group for income tax purposes if a choice has been made to consolidate.

**10 Is the Public CBC reporting parent entity a foreign entity?\***

Yes ☐ Go to Question 11

No ☐ Go to Section C

**11 Australian subsidiary ABN\***

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**12 Full legal name of Australian subsidiary\***

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13 Australian subsidiary address

Postal address\*

Suburb/town/locality\*

State/territory

(Australia only)

Postcode

(Australia only)

Country if outside Australia

Email\*

14 Australian subsidiary’s contact\*

Provide details of a person we can contact for more information. For Public CBC reporting, they are your nominated representative.

Name

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Family name

First given name

Position held

Phone

Area code  Phone number

Email

15 Australian subsidiary’s alternative contact (optional)

Name

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Family name

First given name

Position held

Phone

Area code  Phone number

Email

## Section C: Authorised tax agent

Registered tax agent name (this can be a business or individual)

Registered tax agent number

Name of contact

Title: Mr  Mrs  Miss  Ms  Other

Contact person's name

Position held

Phone

Area code  Phone number

Email

## Section D: Declaration

I declare that I am an\*

☐ authorised officer (for example, public officer or company secretary)

☐ authorised agent

I declare that:

- ☐ this document has been prepared in accordance with information supplied by the entity,
- ☐ I have received a declaration in writing from the entity stating that the information is true and correct,
- ☐ I am authorised by the entity to give this document to the Commissioner of Taxation.

Name

Title: Mr  Mrs  Miss  Ms  Other

Family name\*

First given name\*


Position held (e.g. company secretary, authorised registered tax agent)\*

Phone\*

Country code/area code  Phone number

Email\*

Registered tax agent number

 Use **Draw** or **Add image** functions to add your signature to this form.  
Don't print, sign and scan it as we can't process scanned forms.


Signature\*

Date\*

Day  / Month  / Year

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## Section E: **Lodging this form**

 We are unable to accept more than one registration form per email.

Make sure you have provided all necessary information.

Keep a copy for your records.

Email your completed form to [PublicCBCreports@ato.gov.au](mailto:PublicCBCreports@ato.gov.au)