



Fuel expenses declaration – sections 9 and 10

I, (name of employee)

declare that

(state whether fuel and/or oil)

expenses of

\$ (state amount in figures)

were incurred by me during the period from

Day Month Year to Day Month Year
 / / to / /

in respect of

(state make and model of the car)

registration number

If the employee is responsible for all fuel and/or oil costs, a declaration based on a reasonable estimate derived from the total kilometres travelled, average fuel costs and fuel consumption will be acceptable. In these cases the declaration should also include the following:

I also declare that the total kilometres travelled during the period was

Signature

Date

Day Month Year
 / /