



PAYG tax withheld

Total salary, wages and other payments

W1

\$

.00

Amount withheld from payments shown at W1

W2

\$

.00

Amount withheld where no ABN is quoted

W4

\$

.00

Other amounts withheld (excluding any amount shown at W2 or W4)

W3

\$

.00

Total amounts withheld (W2 + W4 + W3)

W5

\$

.00

Write the W5 amount at 4 in the Summary section below

Reason for varying (G24 & T4)	Code	Obligation
Change in investments	21	PAYG only
Current business structure not continuing	22	GST & PAYG
Significant change in trading conditions	23	GST & PAYG
Internal business restructure	24	GST & PAYG
Change in legislation or product mix	25	GST & PAYG
Financial market changes	26	GST & PAYG
Use of income tax losses	27	PAYG only

Summary

Amounts you owe the ATO

GST on sales or GST instalment

1A

\$

.00

PAYG tax withheld

4

\$

.00

PAYG income tax instalment

5A

\$

.00

Deferred company/fund instalment

7

\$

.00

1A + 4 + 5A + 7

8A

\$

.00

PAYG income tax instalment

Complete Option 1 OR 2 (indicate one choice with X)

☐

Option 1: Pay a PAYG instalment amount quarterly

T7

\$

Write the T7 amount at 5A in the Summary section below OR if varying this amount, complete T8, T9, T4

Estimated tax for the year

T8

\$

.00

Varied amount payable for the quarter

T9

\$

.00

Write the T9 amount at 5A in the Summary section below

Reason code for variation

T4

☐

Option 2: Calculate PAYG instalment using income times rate

PAYG instalment income

T1

\$

.00

T2

%

OR

New varied rate

T3

%

T1 x T2 (or x T3)

T11

\$

.00

Write the T11 amount at 5A in the Summary section below

Reason code for variation

T4

Amounts the ATO owes you

GST on purchases

1B

\$

.00

Do not complete 1B if using GST instalment amount (Option 3)

Credit from PAYG income tax instalment variation

5B

\$

.00

1B + 5B

8B

\$

.00

Payment or refund?

Is 8A more than 8B?

☐

Yes,

then write the result of 8A minus 8B at 9. This amount is payable to the ATO.

☐

No,

then write the result of 8B minus 8A at 9. This amount is refundable to you (or offset against any other tax debt you have).

Your payment or refund amount

9

\$

.00

Do not use symbols such as +, -, /, \$

Declaration

I declare that the information given on this form is true and correct, and that I am authorised to make this declaration. The tax invoice requirements have been met.

Signature


Date

/

/

Return this completed form to

! Taxation laws authorise the ATO to collect information including personal information about individuals who may complete this form. For information about privacy and personal information go to [ato.gov.au/privacy](#). Activity statement instructions are available from [ato.gov.au](#) or can be ordered by phoning 13 28 66.



Australian Government

Australian Taxation Office