



Remote area holiday transport declaration – sections 60A and 61

Section A

Name of employee

I, _____ declare that expenses
State who incurred expenses (e.g. me or a family member)

of \$ _____ were incurred by _____ on

transport for holiday, and (if applicable) accommodation and meals in connection with that transport that

State who travelled (e.g. I, family, family and I, etc) _____ Day _____ Month _____ Year

_____ undertook on _____ by

State mode of transport (e.g. car, plane, etc)

_____ from

State the place (i.e. address / locality) of departure

to

State place (i.e. address / locality) of destination

_____ Day _____ Month _____ Year

I also declare that I returned to my work location on _____ .

Explanatory Notes –

1. Do NOT complete (but delete or cross out) the last line above if the travel was undertaken by a family member and not yourself.
2. If some or all of the transport expenses reimbursed by your employer were car expenses and the reimbursement was calculated on a cents-per-kilometre basis, please also complete Section B.

Section B

I declare that the travel undertaken was in a car owned or leased by me (or the family member) and that:

State make and model of the car

- the car is _____ ;
- the total number of kilometres travelled in the car between the places of departure and destination (including the return journey) was _____ ;
- the number of family members (apart from me) travelling in the car was _____ ; and
- the amount of the cents-per-kilometre car expenses reimbursed that were included in the total expenses declared in Section A is \$ _____ .

Signature

Date