Complete Option 1 OR 2 OR 3 (indicate one choice with an X)

Option 1: Calculate GST and report quarterly

- Total sales
  - G1 $\ldots$.00
- Does the amount shown at G1 include GST?
  - Yes
  - No
- Export sales
  - G2 $\ldots$.00
- Other GST-free sales
  - G3 $\ldots$.00
- Capital purchases
  - G10 $\ldots$.00
- Non-capital purchases
  - G11 $\ldots$.00

Option 2: Calculate GST quarterly and report annually

- Total sales
  - G1 $\ldots$.00
- Does the amount shown at G1 include GST?
  - Yes
  - No
- Report GST on sales at 1A and GST on purchases at 1B in the Summary section over the page

Option 3: Pay GST instalment amount quarterly

- G21 $\ldots$.00
- Write the G21 amount at 1A in the Summary section over the page (leave 1B blank)
- OR if varying this amount, complete G22, G23, G24
- Estimated net GST for the year
  - G22 $\ldots$.00
- Varied amount payable for the quarter
  - G23 $\ldots$.00
- Write the G23 amount at 1A in the Summary section over the page (leave 1B blank)
- Reason code for variation
  - G24 \[ ]

HOW TO PAY

Your payment reference number (PRN) is:

BPAY®

Biller code: 75556

Contact your bank or financial institution to make this payment from your cheque, savings, debit or credit card account.

More info: www.bpay.com.au

CREDIT OR DEBIT CARD

Pay online with your credit or debit card at www.govemmenteasypay.gov.au/PayATO

To pay by phone, call the Government EasyPay service on 1300 898 089.

A card payment fee applies.

OTHER PAYMENT OPTIONS

For other payment options, visit atogov.au/paymentoptions

HOW TO LODGE

This form can be lodged online. Visit atogov.au/general/online-services
PAYG tax withheld

Total salary, wages, and other payments

W1 $  

Amount withheld from payments shown at W1

W2 $  

Amount withheld where no ABN is quoted

W4 $  

Other amounts withheld (excluding any amount shown at W2 or W4)

W3 $  

Total amounts withheld (W2 + W4 + W3)

W5 $  

Write the W5 amount at 4 in the Summary section below

PAYG income tax instalment

Complete Option 1 OR 2 (indicate one choice with X)

Option 1: Pay a PAYG instalment amount quarterly

T7 $

Write the T7 amount at 5A in the Summary section below

OR if varying this amount, complete T8, T9, T4

Estimated tax for the year

T8 $  

Varied amount payable for the quarter

T9 $  

Write the T9 amount at 5A in the Summary section below

Reason code for variation

T4

OR

Option 2: Calculate PAYG instalment using income times rate

PAYG instalment income

T1 $  

T2 $

OR

New varied rate

T3 $

T1 x T2 (or x T3)

T11 $  

Write the T11 amount at 5A in the Summary section below

Reason code for variation

T4

Summary

Amounts you owe the ATO

GST on sales or GST instalment

1A $  

PAYG tax withheld

4 $  

PAYG income tax instalment

5A $  

Deferred company/fund instalment

7 $  

1A + 4 + 5A + 7

8A $  

Payment or refund?

Is 8A more than 8B?  
Yes, then write the result of 8A minus 8B at 9. This amount is payable to the ATO.

No, then write the result of 8B minus 8A at 9. This amount is refundable to you (or offset against any other tax debt you have).

Your payment or refund amount

9 $

Do not use symbols such as +, −, /, $  

Details

Declaration

I declare that the information given on this form is true and correct, and that I am authorised to make this declaration. The tax invoice requirements have been met.

Signature

Date / /  

Return this completed form to

Australian government
Australian Taxation Office

Note: Taxation laws authorise the ATO to collect information including personal information about individuals who may complete this form. For information about privacy and personal information go to ato.gov.au/privacy. Activity statement instructions are available from ato.gov.au or can be ordered by phoning 13 28 66.