



# Application for release

## Things you need to know before you complete your application

- Read the information on our website about *Release from your tax debt*.
- Lodge all your outstanding income tax returns and activity statements so we know the total amount you owe.
- If you have an unresolved dispute with us it will need to be finalised first.
- You can continue to make payments towards your tax debt while we consider your application.

**!** It is not an offence not to provide your tax file number (TFN) but not doing so may delay your application. The ATO is authorised by the *Taxation Administration Act 1953* to ask you for the information in this form.

### > Help

If you would like to discuss your debt payment options before applying, phone us on **13 11 42** between 8.00am and 6.00pm. Monday to Friday.

If you have any questions about this form or you need help completing it, phone us on **1300 788 347**.

### > Did you know

We can charge you penalties for giving false or misleading information.

## Application checklist

- Give full answers to all questions (insert N/A where the question is not applicable).
- Provide us with your up-to-date contact information as we may need to contact you.
- You need to answer all questions in full for us to be able to consider your application. If there is not enough space to provide full details, write the additional information on a separate page.
- You may provide additional supporting information, but do not send us original documents.
- Number any additional pages, and include your name, TFN, and the question number if applicable.
- You must sign and date your application.

### > Send your application to:

**Australian Taxation Office**  
**Reply Paid 3129**  
**PENRITH NSW 2740** (*postage stamp is not needed*)

### > What happens next

The ATO will process your application and notify you of the outcome.

### > Privacy

For information about our privacy policy, go to [ato.gov.au/privacy](http://ato.gov.au/privacy)

### Tax file number (TFN)

□□□□ □□□□ □□□□

## Declaration

### I/we declare that:

- The information I have given in this application is true and correct, including any attachments
- I have obtained the consent of my spouse/partner to provide their personal information for the purpose of completing this form

Signature

\_\_\_\_\_

Date

Day: □□ / Month: □□ / Year: □□□□

I **authorise** my spouse/partner to discuss my tax affairs with the ATO for the purpose of this release application.

Yes  No

Signature of spouse/partner (if applicable)

\_\_\_\_\_

Date

Day: □□ / Month: □□ / Year: □□□□

# 1 Your details

## Date of birth

Day                      Month                      Year  
□□ / □□ / □□□□

## Full name

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name

Other given names

## Contact numbers

What is your best direct phone number during business hours?

Mobile number  
□□□□□□□□□□

Phone number (including area code)  
□□ □□□□□□□□

## Email address

## Postal address

Street number and name

Suburb/town

State/territory  
□□□

Postcode  
□□□□

Do you want this address recorded for all your accounts with the ATO? Yes  No

## Home address (If your home address is the same as your postal address, write 'as above')

Street number and name

Suburb/town

State/territory  
□□□

Postcode  
□□□□

Do you want this address recorded for all your accounts with the ATO? Yes  No

## Income source

Name of employer, type of business, or payment type

Salary/wage earner

Self-employed

Government benefits

Other

Specify 'other' source

Has your income changed since you last lodged your tax return? Yes  No

Do you have any current claims for compensation? (if yes, provide details on a separate page) Yes  No

## 2 Your spouse or partner's details

Do you have a spouse or partner living with you? Yes  No  [Go to Section 3](#)

### Full name

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name

Other given names

Date of birth <sup>Day</sup>  / <sup>Month</sup>  / <sup>Year</sup>

Are they also applying for release? No  Yes  Spouse or partner's tax file number (TFN)

## 3 Questions about your tax debt

Why didn't you pay your tax by the due date?

|                      |
|----------------------|
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |

What actions have you taken to try and pay off your debt?

|                      |
|----------------------|
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |

If we release you from this debt, how do you plan to pay future tax bills?

|                      |
|----------------------|
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |

## 4 Your household

List all persons *living with you*.

Full name Date of birth Relationship to you income (fortnightly)

How much do they contribute to household expenses? (fortnightly)

| Full name | Date of birth | Relationship to you | income (fortnightly) | How much do they contribute to household expenses? (fortnightly) |
|-----------|---------------|---------------------|----------------------|--|
|           |               |                     | \$                   | \$   |
|           |               |                     | \$                   | \$   |
|           |               |                     | \$                   | \$   |
|           |               |                     | \$                   | \$   |

List any other persons *not living with you* that you provide financial support for.

Full name Date of birth Relationship to you Amount of support you provide (fortnightly)

| Full name | Date of birth | Relationship to you | Amount of support you provide (fortnightly) |
|-----------|---------------|---------------------|---|
|           |               |                     | \$  |
|           |               |                     | \$  |

## 5 Financial information

**!** Tell us the frequency of the financial information you are reporting in this application:

Weekly  Fortnightly  Monthly

### Income (before tax)

|                                  | Applicant | Spouse<br>or partner |
|----------------------------------|-----------|----------------------|
| Salary or wages                  | \$        | \$                   |
| Australian government payment    | \$        | \$                   |
| O/seas government payment        | \$        | \$                   |
| Child support                    | \$        | \$                   |
| Business income (after expenses) | \$        | \$                   |
| Commission                       | \$        | \$                   |
| Superannuation                   | \$        | \$                   |
| Investment                       | \$        | \$                   |
| Household contributions          | \$        | \$                   |
| Insurance                        | \$        | \$                   |
| Other income (describe below) ▼  | \$        | \$                   |
|                                  |           |                      |
|                                  |           |                      |
|                                  |           |                      |
|                                  |           |                      |
| <b>Total before tax</b>          | <b>\$</b> | <b>\$</b>            |
| <b>Total after tax (A)</b>       | <b>\$</b> | <b>\$</b>            |

|  |
|--|
|  |
|  |
|  |
|  |

### Expenses

Mortgage  Rent  Board  \$

#### Household

|                              |    |
|------------------------------|----|
| Groceries                    | \$ |
| Repairs and maintenance      | \$ |
| Electricity and gas          | \$ |
| Telephone (including mobile) | \$ |
| Internet, pay TV             | \$ |
| Water, council rates         | \$ |
| Insurance                    | \$ |

#### Vehicle

|                            |    |
|----------------------------|----|
| Registration and insurance | \$ |
| Repairs and maintenance    | \$ |
| Fuel, petrol and oil       | \$ |
| Repayments                 | \$ |

#### Additional

|                                  |           |
|----------------------------------|-----------|
| Fares                            | \$        |
| Educational                      | \$        |
| Personal/health insurance        | \$        |
| Salary sacrifice                 | \$        |
| Medical                          | \$        |
| Child care                       | \$        |
| Loan repayments                  | \$        |
| Credit card repayments           | \$        |
| < Other expenses (describe left) | \$        |
| <b>Total (B)</b>                 | <b>\$</b> |

**Total** Income (A) less expenses (B) = \$

**Motor vehicle details** (include any motorcycle, caravan, boat, etc)

Provide details of all vehicles owned by you and your spouse or partner.

| Vehicle details      | Vehicle 1 | Vehicle 2 | Vehicle 3 | Vehicle 4 |
|----------------------|-----------|-----------|-----------|-----------|
| Owner                |           |           |           |           |
| Year and make        |           |           |           |           |
| Model                |           |           |           |           |
| Purchase date        |           |           |           |           |
| Purchase amount      | \$        | \$        | \$        | \$        |
| Current market value | \$        | \$        | \$        | \$        |
| Amount owed          | \$        | \$        | \$        | \$        |
| Date of loan         |           |           |           |           |

**Do you or your spouse or partner own, or are you paying off the home you live in?**Yes  Provide details below. No **Property address**

Street number and name

Suburb/town

State/territory

Postcode

**Name of title holder(s)**


Date of purchase

Purchase price

Current market value

If you have more than one mortgage, provide the following details for each mortgage.

**Mortgage details**

First mortgage

Second mortgage

|  |    |    |
|--|----|----|
| Name of loan provider, eg bank                         |    |    |
| Term of loan   |    |    |
| Date loan taken out                                    |    |    |
| Amount of loan   | \$ | \$ |
| Current balance  | \$ | \$ |
| What are the minimum payments you are required to make | \$ | \$ |
| What payments are you currently making                 | \$ | \$ |
| Amount available to redraw                             | \$ | \$ |

Have you borrowed against this property to obtain loans for other purposes? Yes  Provide details below. No Date of refinance 

Reason for refinance (for example, debt consolidation, renovation, holiday)

