



# Non-lodgment advice

# 2013

**1 July 2012 to 30 June 2013**

Please print neatly in **BLOCK LETTERS** with a black or blue ballpoint pen only.  
Do not use correction fluid or tape.

If you do not need to lodge a tax return for the 2012–13 income year (1 July 2012 to 30 June 2013), you will need to complete the form below and send it to the ATO by 31 October 2013.

For more information about lodging a tax return see *Individual tax return instructions 2013*. From 1 July 2013 you can get copies of *Individual tax return instructions 2013* (NAT 71050-06.2013) from ATO shopfronts or by phoning the Publications Distribution Service on **1300 720 092**.

**Your tax file number (TFN)**

         

The ATO is authorised by the *Taxation Administration Act 1953* to request you to quote your tax file number (TFN). It is not an offence not to quote your TFN. However, your TFN helps the ATO to correctly identify your tax records.

**Your date of birth**

DAY	MONTH	YEAR
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Your name**

Title – for example, Mr, Mrs, Ms, Miss

Surname or family name

Given names

**Your postal address**

Suburb or town

State    Postcode

Country

if not Australia

**Have you changed your postal address since your last tax return?**

**NO**  Read on.

**YES**  Print the address on your last notice of assessment or the address you last told us about.

Suburb or town

State    Postcode

Country

if not Australia

**Your phone number during business hours – if it is convenient**

Area code     Phone number

**Reason for not lodging a tax return**

I will not have to lodge a tax return for 2013 because none of the reasons listed in the *Individual tax return instructions 2013* apply.

I will not have to lodge a tax return for 2013 or any future years because:

## DECLARATION

Please sign the declaration below.

### Privacy

The ATO is authorised by the *Income Tax Assessment Act 1936*, the *Income Tax Assessment Act 1997* and the *A New Tax System (Family Assistance) (Administration) Act 1999* to ask for the information on this advice. We need this information to help us to administer the taxation laws. We may give this information to other government agencies as authorised in taxation law – for example, benefit payment agencies such as the Department of Human Services, the Department of Education, Employment and Workplace Relations, and the Department of Families, Housing, Community Services and Indigenous Affairs; law enforcement agencies such as state and federal police; and other agencies such as the Australian Bureau of Statistics and the Reserve Bank of Australia. Changes to the *Privacy Act 1988* start on 12 March 2014. More information about your privacy and handling of personal information will be available at [ato.gov.au](http://ato.gov.au) from 12 March 2014.

I declare that the information I have given on this non-lodgment advice is true and correct.

**The tax law imposes heavy penalties for giving false or misleading information.**

Signature

Date

DAY	MONTH	YEAR
<input type="text"/>	<input type="text"/>	<input type="text"/>

**WHEN COMPLETED AND SIGNED SEND TO:**

**AUSTRALIAN TAXATION OFFICE  
GPO BOX 9845  
IN YOUR CAPITAL CITY**

Note: Do not replace the words **IN YOUR CAPITAL CITY** with the name of your capital city. Because of a special agreement with Australia Post there is no need for you to include the name of your capital city or a postcode.