



Living-away-from-home declaration

Name of employee

I,

declare that

from / / to / /

I have incurred the following expenses for which a living-away-from-home allowance fringe benefit has been provided

1 Accommodation

The total amount of accommodation expenses for which I can substantiate with documentary evidence is

\$

(including accommodation expenditure for all eligible family members living with me during the above period).

2 Food or drink

I have incurred expenses which exceed the amount that the Commissioner of Taxation considers reasonable for food and drink expenses for the above period. The total amount of my food or drink expenses which I can substantiate with documentary evidence is

\$

(including food or drink expenditure for all eligible family members living with me during the above period).

! You must retain documentary evidence of these expenses for a period of five years starting from the declaration date.

Signature

Date

/ /